

ALTERNATIVES TO VIOLENCE PROJECT (NSW)

AVP Workshop Confirmation (Three Day)

Participant Name: _____

Your place as a participant in the following AVP workshop is confirmed. We look forward to meeting you there.

Level: ☐ Basic (Level I) ☐ Advanced (Level II) ☐ Theme Advanced

Dates: Friday _____ 5:30pm for 6:00pm to 9:00pm
and _____
Times: Saturday _____ From 9:00am to 6:30pm
Sunday _____ 2008 From 9:00am to 6:30pm

Starting Time: Please arrive BEFORE 6:00pm on Friday.
A light meal will be available from 5:30pm onwards.

Venue: Building A at Forest House Public School, Riley St, Surry Hills (UBD Map 3 - L9)
(corner of Riley St and Collins St, between Devonshire St and Foveaux St)
(5 to 10 minutes walk from Central station via Foveaux St or via or Devonshire St.)
Parking is available in school grounds.

Catering: AVP will be providing a light meal on Friday evening, morning and afternoon teas, and a communal meal at lunchtime on Saturday and Sunday. If you have any dietary restrictions, please let the Registrar know beforehand.

Payment: ☐ Payment has been received. Thank you for your assistance.
Amount Paid: \$ _____ Receipt: _____ dated: ____/____/____
☐ Payment has not been received .Please seek out whoever is collecting fees and pay as soon as you arrive.

Workshop Fees: AVP community workshops are run by volunteer facilitators and support people. The surplus after covering expenses funds AVP(NSW)'s prison workshops and facilitator training program. Any donations or other contributions in kind are greatly appreciated.

The normal fees for an AVP workshop are:-

- * \$160 for high income and professional development participants
- * \$ 90 for middle income participants, and
- * \$ 40 for low income and unwaged participants.

This fee includes a communal lunch on Saturday and Sunday.

Please note that the ABN of AVP(NSW) is 46 467 369 114. A nil-GST Tax Invoice can be provided on request.

Numbers: Numbers are limited to between 10 to 16 participants plus the facilitator team.
If you have to withdraw before the workshop starts, let the Registrar know as soon as possible, so that your place can be offered to someone on the waiting list.

AVP reserves the right to cancel or defer a workshop if there are insufficient participants.

Checking-In: If you are running late, can't make it, or have trouble finding the venue. contact Malcolm on mobile 0414-498-415.

If you are unable to continue the workshop on Saturday or Sunday, check in with a facilitator or leave a message on 0414-498-415. It helps the group to know what has happened if you are not there.

Missed Sessions: It is important to the workshop process that you are able to attend each workshop session.
If you cannot commit to all sessions of the workshop, it may be better to defer your enrolment.
If you miss more than one session, you will not normally be allowed to rejoin the workshop.
If you cannot complete the workshop, you may be granted a substitute workshop.
Discuss your situation with the Registrar.

Queries: If you have any questions or queries, please contact: Malcolm Smith (Registrar)

Phone / Fax: (02) 9449-8415
or PO Box 471, Turramurra NSW 2074
Phone: (02) _____ - _____ Email: avpsydney@avp.org.au